

**JOB'S PEAK ARCHITECTURAL REVIEW COUNCIL – FINAL PLAN SUBMITTAL CHECKLIST**

= APPROVED

OWNER \_\_\_\_\_

LOT # \_\_\_\_\_

DATE \_\_\_\_\_

Changes needed prior to final approval

**1. Owner/Design Team Information**

- a) Lot number # APN:  \_\_\_\_\_
- b) Owner name, address, telephone number, email address  \_\_\_\_\_
- c) Architect name, address, telephone number, email address  \_\_\_\_\_
- d) Landscape architect name, address, telephone number, email address  \_\_\_\_\_
- e) Civil engineer name, address, telephone number, email address  \_\_\_\_\_
- f) Fees submitted  \_\_\_\_\_

**2. Site Plan**

- a) Property lines  \_\_\_\_\_
- b) Water Meter (detail)  \_\_\_\_\_
- c) Streets (site location)  \_\_\_\_\_
- d) Driveway/culvert - 24" minimum\* (detail)  \_\_\_\_\_
- e) Location of proposed residence, garage, or other structures  \_\_\_\_\_
- f) Building envelope  \_\_\_\_\_
- g) Any easements (drainage or utility)  \_\_\_\_\_
- h) Northpoint and drawing scale  \_\_\_\_\_
- i) Protective tree fencing (detail)  \_\_\_\_\_
- j) Site protective fencing at limits of disturbance  \_\_\_\_\_
- k) Construction materials/staging area  \_\_\_\_\_
- l) Fire hydrant (nearest to site, locate)  \_\_\_\_\_

- m)** ISDS – Denitrification (detailed sheet)  \_\_\_\_\_
- n)** Propane tank enclosure, location (detail)  \_\_\_\_\_
- o)** Snow storage (locate)  \_\_\_\_\_
- p)** Minimum defensible space (minimum 30' from structure)  \_\_\_\_\_
- q)** Location of all utilities, extensions to site, must follow driveway\*  \_\_\_\_\_
- r)** Drainage patterns, dry wells, rain gutters  \_\_\_\_\_
- s)** Finish floor elevations of structures  \_\_\_\_\_
- t)** Spot elevations of adjoining street (s)  \_\_\_\_\_
- u)** Spot elevations of site improvements  \_\_\_\_\_
- v)** Existing vegetation and prominent natural features  \_\_\_\_\_
- w)** Maximum driveway grade  \_\_\_\_\_
- x)** Temporary erosion control  \_\_\_\_\_
- y)** Rebuild of V-ditch along frontage of lot  \_\_\_\_\_
- z)** Dry gas line extended to residence  \_\_\_\_\_
- aa)** Encroachment from designated building envelope  \_\_\_\_\_
- bb)** Adjoining property owners' consent  \_\_\_\_\_

\* - Exception may be granted in exceptional cases by the ALC

### 3. Grading Plan

- a)** Existing contours (2 ft. maximum interval, site plan)  \_\_\_\_\_
- b)** Proposed finished contours (2 ft. maximum interval, site plan)  \_\_\_\_\_
- c)** Cut and fill slopes, retaining walls  \_\_\_\_\_
- d)** Accurately show relationship to existing and proposed topography  \_\_\_\_\_  
(extend far enough to convey full affects of grading)
- e)** Engineered plan required for sites with cuts or fills exceeding 4 ft  \_\_\_\_\_

**4. Floor Plans**

- a) Unit Size (SF): \_\_\_\_\_ Height: \_\_\_\_\_  \_\_\_\_\_
- b) Garage  \_\_\_\_\_
- c) Fireplaces: \_\_\_\_\_ total (detail, type, etc)  \_\_\_\_\_
- d) Chimney Cap  \_\_\_\_\_
- e) Exterior Walls & Trim (note colors on plan):  \_\_\_\_\_
- f) Interior Fire Sprinklers (detail sheet)  \_\_\_\_\_
- g) Garage doors (stained wood or wood clad only)  \_\_\_\_\_

**5. Framing Plan**

- a) Showing all vents, skylights, crickets, etc.  \_\_\_\_\_
- b) Elevations at finish floors, top of structure (check height limits)  \_\_\_\_\_

**6. Walls/Siding**

- a) Trim  \_\_\_\_\_
- b) Exterior doors (all) - Provide detail, note manufacturer on plan  \_\_\_\_\_
- c) Windows - Provide detail, note manufacturer on plan  \_\_\_\_\_
- d) Fireplace/Chimneys (detail rock composition)  \_\_\_\_\_
- e) Exterior light fixtures – Provide illustration or sample  \_\_\_\_\_
- f) Fences & Railings – Provide detail  \_\_\_\_\_

**7. Material/Color Samples Board**

**Exact color on exact materials**

- a) Body & trim – Provide samples  \_\_\_\_\_
- b) Roofing – Provide sample  \_\_\_\_\_
- c) Stone/Masonry – Provide sample  \_\_\_\_\_
- d) Windows – Illustrations or frame color sample  \_\_\_\_\_
- e) Exterior Doors - Provide illustration and color sample  \_\_\_\_\_
- f) Fencing – Provide illustration and color sample  \_\_\_\_\_
- g) Miscellaneous (other as deemed advisable to avoid delays)  \_\_\_\_\_

**8. Landscape Plan**

**Proposed Landscaping Including:**

- a) Plant material and sizes  \_\_\_\_\_
- b) Irrigation system specifications and/or plan  \_\_\_\_\_
- c) Decks and hardscaping  \_\_\_\_\_
- d) Pools, ponds, water features  \_\_\_\_\_
- e) Fencing and walls  \_\_\_\_\_
- f) Lighting  \_\_\_\_\_
- g) Entry Monument (detail)  \_\_\_\_\_
- h) Rock/Retaining Walls  \_\_\_\_\_

